



## DECLARATION OF INTENTION TO SUPPORT WITH A LEGACY GIFT

Please print this form, fill it out, and submit it via email to [advancement@rdschool.org](mailto:advancement@rdschool.org) or send it to:  
Attn: Advancement, Redwood Day,  
3245 Sheffield Avenue, Oakland, CA 94602.

Thank you for your thoughtful commitment to Redwood Day! Please help ensure that we will be able to carry out your intentions by completing this form and returning it to Redwood Day.

### DONOR INFORMATION:

Name(s): \_\_\_\_\_

Date(s) of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone #1: \_\_\_\_\_ Cell Phone #2: \_\_\_\_\_

Email #1: \_\_\_\_\_ Email #2: \_\_\_\_\_

I/we wish to remain anonymous.

### GIFT INFORMATION:

It is my/our intent to leave a gift to Redwood Day through my:

Will \_\_\_\_\_ Living Trust \_\_\_\_\_ Charitable Trust \_\_\_\_\_

Retirement Plan \_\_\_\_\_ Life Insurance Policy \_\_\_\_\_ Other \_\_\_\_\_

\_\_\_\_\_ Redwood Day is a contingent beneficiary.

If your gift is through a retirement plan or life insurance policy, the following important information will help us actually receive what you intend to give:

a) Name of company or plan administrator \_\_\_\_\_

b) Contact information and policy number \_\_\_\_\_

\_\_\_\_\_  
*If your gift is intended for a specific purpose:* As of this date, the estimated value of my gift is: \_\_\_\_\_

\_\_\_ Yes, I am including a copy of the “designation of beneficiary form” I submitted to my plan administrator. (\*\*\*)This is very helpful in ensuring that your gift is actually received by the School. Thank you. (\*\*\*)

My professional advisor is:

Name \_\_\_\_\_

Address \_\_\_\_\_

City, state zip \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

**GIFT DESIGNATION:**

My/Our intention is for my gift to support:

- a) \_\_\_ Use my gift where it is needed most
- b) \_\_\_ Redwood Day’s tuition assistance program

If you would like to designate your gift for any other purpose please contact us to make sure we will be able to fulfill your wishes.

**GIFT ACKNOWLEDGEMENT:**

Please acknowledge my/our legacy commitment as follows:

\_\_\_\_\_

Please do not share my/our legacy commitment at this time. \_\_\_\_\_

**Donor/s Signature(s):** \_\_\_\_\_

**Print Name/s** \_\_\_\_\_

**Date:** \_\_\_\_\_

For questions, please contact the Redwood Day Director of Advancement at 510.534.0804 or advancement@rdschool.org.

Thank you for helping make Redwood Day a special place for our students and community for generations to come!