

# Records Release Form

For Applicants to 1<sup>st</sup>- 8<sup>th</sup> Grades

## Parents & Guardians:

Please sign the completed form and submit it to the registrar or records office at your child's current school. This signed form must be submitted directly to the current school by the student's parent or legal guardian so that the current school has permission to send copies of student records to Redwood Day.

Name of Student:

\_\_\_\_\_

First	Middle	Last
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Student's current grade: \_\_\_\_\_

Student's current school: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Parent/Guardian Name (printed): \_\_\_\_\_

## Registrar/School Office:

Please release and mail a copy of report cards and all standardized testing for the following years:

Fall 2025 (current year)

2024-2025

2023-2024

Mail to: Admissions Office  
Redwood Day School  
3245 Sheffield Avenue  
Oakland, CA 94602

Email to: [admissions@rdschool.org](mailto:admissions@rdschool.org)