

Records Release Form

For Applicants to 1st– 8th Grades

Parents & Guardians:

Please complete and sign this form and submit it to the registrar or records office at your child's current school. This signed form must be submitted directly to the current school by the student's parent or legal guardian, granting the school permission to send copies of the student's records to Redwood Day. Submitting all forms is required for the application process. You may also submit this request electronically through your Parent/Guardian portal.

Name of Student:

First	Middle	Last
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Student's current grade: _____

Student's current school: _____

Parent/Guardian Signature: _____

Parent/Guardian Name (printed): _____

Date: _____

Registrar/School Office:

Please release and mail a copy of the report cards and all standardized testing for the following years:

Fall 2026 (current year)

2025-2026

2024-2025

Mail to: Admissions Office
Redwood Day School
3245 Sheffield Avenue
Oakland, CA 94602

Email to: admissions@rdschool.org

